



Hawthorne Elementary School PAC

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Parent Advisory Committee Meeting Minutes

Date: Thursday, November 7, 2024

Call to Order: Stefanie V. @ 6:03pm

Adjournment: Stefanie V. @ 7:37pm

ATTENDEES:

- In person: Tricia S., Darryl P., Heather M., Stefanie V., Jenna B, Ashli O., Melissa S., Angel, Lindsay H., Sarah C., Tracey T., Aimee W., Kim E., Paige H., Katie H., Mardie C., Lisa J., Jenna A., Jamie W., Steph S., Paula K.
- Online/Zoom:

Welcome + Opening Remarks: Stefanie V.

- Approval of Agenda: Stefanie V. put forth motion to approve. Second by Ashli O.
- Approval of June 6th minutes: Stefanie V put forth motion to approve. Second by Melissa S.

Principal Report: Trisha S.

- Family Day: The school will celebrate Family Day instead of separate Mothers & Father's Day going forward.
- Bingo: First school bingo was a great success all the teachers thought and would love to do it again.
- Assembly Housekeeping: The student and teacher body is 450 people so parents can't be invited to every assembly because standing room is not allowed. Everyone is supposed to be seated for Health and Safety.
- Hot Lunch: Admin is looking into a lunch program that all parents can buy into for around \$70.00 per month, that would provide lunch every day for students. They don't want it to compete with Hot Lunch, it's currently in early stages.
- Helping Hands: Has been a great success.

Vice Principal Report: Darryl P.

- Parking/Traffic @ Kiss-and-Go: Reminding parents of speed and to be cautious while driving on school grounds.
- Sports Activities: Terry Fox run raised \$900. Volleyball team is doing well.

Treasurer Report: Stefanie V.

- **Annual Budget:** Discussion was held to have the PAC pay for the Sexual Health Program and have it added to the budget. Saleema Noon was the main choice.

- **Account Update: General: \$49,236.06** and **Gaming: \$10,845** (as of today)
- Gaming Grant Funds Disbursement: Student Field Trip Fund (\$5750)
- Gaming Grant Funds Disbursement: Cultural Presentations/Performances (\$2850)

DPAC Report: Lindsay H.

- Foundation Skills Assessment testing is happening in the district for Grade 4's and 7's.
- New anti-bullying program where students can report bullying online called - erase, report it.gov.ca
- Swim program where Delta Parks and Rec works with the district to train lifeguards.

School Enhancement Committee Updates + Reports

Fruit & Veg Program: Mel S., Grace B.

- Nov 4th - Cherry tomatoes were delivered to every class, it was received well.
- Nov 25th - Yogurt

Office Décor: Mel S.

- Classes have been helping make decorations. Remembrance Day is currently up and next will be Holidays before the Winter concert.

Hot Lunch/Hot Dog Day: Jenna G., Stefanie V.

- Hot Lunch Profit Update: **\$1664.60 combined for the first 2 hot lunch dates**
- HDD Profit Update: **\$1830.85 combined for the first 2 hot dog day dates**

Emergency Bin & Preparation: Stefanie V., Tricia S.

- **Sept 2024:** Some students paid \$10 (annual fee) to replenish + enhance supplies. The total dollar amount is not known. PAC is no longer responsible to purchase items for the emergency bin. Stefanie & Tricia to take a current inventory to report to the District.

Yearbook Report: Stefanie V., Tricia S.

- Sarah Cooper will help, but not take on the full job.
- Yearbook pre-orders will take place in early 2025.
- Tricia will contact the company for a demo on the program to help design it.

Communications: Ashli O.

- PAC Info Pamphlets sent home last week, received very well.
- Look into who used to do Google Calendar of events and bring that back.

Fundraising Committee:

Bingo After Dark: Paula K., Ashli O., Stefanie V., Jenna B.

- Pamphlets w/ info and QR code sent home last week (delivered to classrooms)
- **Ticket Sales: Currently 60/250 tickets sold**

- **Date:** Saturday, November 16, 2024
- **Time:** 6-9:30pm
- **Location:** The Ladner Community Center
- **Tickets include:** Entrance, bingo cards (3) and a bingo dabber
- **Additional cards:** Available for purchased onsite; 3pk of cards for \$10
- **Funds raised:** Will go towards **STEM materials & experiences for all students**

Neufeld Farms Fundraiser: Stefanie V. *(on behalf of Tamara L.)*

- Pamphlets w/ info and QR code sent out last week (delivered to classrooms)
- **Ordering Opens:** Currently Open **(74 items sold / \$3008 total sales / \$567 raised)**
- **Ordering Closes:** Monday, November 11th
- **Pick-up:** November 20 @ 3:30pm (@ Hawthorne Main Entrance)
- **Funds raised:** Will go towards **New Indoor/Outdoor Equipment for School**

Westcoast Seeds Fundraiser: Stefanie V. *(on behalf of Tamara L.)*

- Tamara applied for WCS fundraiser and Hawthorne was selected
- WCS provides Hawthorne with 40% of the total sales amount as profits
- **Campaign Start Date:** First quarter of 2025 (likely February)
- Information to follow in the next few weeks once Tamara finalizes all details

Pub Night Fundraiser: Ashli O., Stefanie V., Jenna B., Tracy T., Kim L.

- Looking for month/day suggestions and discussion/ideas re: event details
- **Date:** Open to collective group suggestions for best date/month to host this event
- **Time:** 6-9pm
- **Location:** The Landing
- **Details:** Burger + Beverage \$25; Silent Auction, 50/50 and Meat Draw - other ideas?

Executive Communications + Updates

Holiday Hot Chocolate Day Family Event

- **Date:** Friday, December 20th
- **Time:** 2:45-3:30pm
- Winter theme, inclusive representation; bring in the gingerbread person, but no Santa.

New Business

Jenna B. put forth a motion to have Saleema Noon paid for by the PAC if the school couldn't cover the cost. Kelly White seconded. Motion passed.

Stef V. put forward a motion to have the budget changed to include \$2000 towards Sexual Health Program. Sarah Cooper seconded. Motion passed.

Stef V. put forward a motion to have Return It proceeds go to Grade 7's. Melissa S. seconded. Motion passed.

Stef V. put forward a motion to have Anjel nominated as Treasurer. Ashli O. seconded. **Motion passed.**

Questions

Meeting Adjournment