



Hawthorne Elementary School PAC

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Parent Advisory Committee Meeting MINUTES

Date: Thursday, April 11, 2024

Call to order: 6:04pm

Adjournment: 7:15pm

Attendees in Person: N/A

Attendees on-line: Tricia S., Stefanie V., Jenna B., Ashli O., Mel S., Tanya H.

Opening Remarks

- **Approval of Agenda:** Jenna B. put forth motion to approve. Second by Tricia S.
- **Approval of February 22nd meeting minutes:** Jenna B. put forth motion to approve. Second by Tricia S.

Principal Report: Tricia S.

- **Principle Update:** Erin. C is taking a leave until the end of the year. Tricia S. is the Acting Principal until the end of June. Currently looking for an Acting Vice-Principal.
- **Running Club:** Started this week, Wednesday & Friday mornings.
- **Track Practices:** Format has changed to in class practices done in group pods by grades (3/4, 4/5 and 6/7.) E. McGill is taking lead, with Tricia offering support whenever she is needed.
- **Ladner Track Meet:** Tuesday, May 7th
- **District Track Meeting:** Thursday, May 16th (in North Delta)
- **Class Photos:** Tuesday, April 16th
- **Spirit Day (Career Day):** Friday, April 19th
- **Young Actors Project:** Coming soon to all students at Hawthorne, mid-late April
- **Student Led Conferences:** Wednesday, May 1st and Thursday, May 2nd
- **Grade 6 Immunizations:** Tuesday, May 14th. All Gr. 6 students are eligible, as well as any Gr. 7 students who did not receive their inoculation last year.
- **May 17th Pro-D Day** for students. Teachers and EAs who worked an extra day in August 2023 have May 17th off lieu of.
- **Parent Appreciation Day:** Tricia to discuss date with administration at the next staff meeting. Tricia will advise once a day has been picked, it will likely be in May.
- **Sports Day:** Friday, June 14th
- **Sports Day Theme:** TBD
- **Emergency Preparedness:** Tricia will connect with Vanessa Heel in regards to what Emergency Preparedness will look like next year when Vanessa comes to Hawthorne to run the staff and students through a “shelter in place/full lock down” drill/sequence.

- **Projector Mount Update:** No arrangements have been made at this time to install the 3 projector mounts that the PAC approved at our February 22, 2024 meeting. Tricia will advise if installation costs have increased. Tricia has a list that outlines the order in which each classroom will receive their mounts. Installation may not take place until next year, possibly over the summer.
- **Walking Field Trips:** As the weather improves, students are engaging in more walking field trips with their classes to supplement the learning they have been doing inside the classroom by providing the opportunity to explore concepts further.

Treasurer Report: Stefanie V.

- The square has been successful and allowed us to capitalize on our fundraising.

DPAC Report: Stefanie V.

- **2024 Public Education Conference:** Friday, May 10th & Saturday, May 11th.
- **BCCPAC AGM:** Friday, May 3rd and next **DPAC Meeting:** Monday, May 13th

Fruit & Veg Program: Tanya H., Mel S.

- **Tuesday, April 9th:** Spartan Apples delivered to the other half of the school who didn't receive them in the fall. Unable to do entire school at once due to budget cuts.
- **Tuesday, April 23rd:** Mini Cucumbers are expected to be delivered to all students.
- **Tuesday, May 7th:** Cheese Sticks
- **Tuesday, May 28th:** Apples
- **2024/2025 Volunteer Needed:** Mel S. is looking for another parent who would like to run the Fruit & Veg program with her next year as Grace will be stepping down.
- **Feeding Futures Grant:** Tricia has advised that Hawthorne will have access to this grant next year and will look into supplementing this program with it.
- **Milk Program:** Tanya advised that there is a milk program available but Hawthorne has opted out of it in past years, she is unsure why but we will look in this.

Office Décor: Mel S.

- **Spring Fair Decor** is up and looks great. Visible from the kiss & go, which is fantastic.
- **Past Event/Celebration Decor:** Some handmade decor has been left up as students enjoy, and appreciate, seeing their artwork and the art work of their peers.

Yearbook Report: Stefanie V., Tricia S.

- **New Yearbook Committee Email:** hawthorne.pac.yearbook@gmail.com. Tricia has shared this with Teachers.
- **Darby Yearbook Quotes:** Waiting for quotes on the cost difference between having all coloured pages or a mix of coloured and black & white pages.
- Tricia has recommended black & white, due to cost. Would like to keep it under \$20

Sports Day Concession on Friday, June 14th: Mel S.

- Put out a call for volunteers to assist. Received a good response. Mel is meeting with 2 other Gr. 6 parents this weekend, prior to the initial planning meeting on Tuesday.
- Looking to run a relaxed hot lunch with a scaled back, yet selective, concession
- Brainstorming ideas on how to make this as smooth and successful as possible.

Communications: Ashli O.

- Spring Fair raffle website is live. Leanne M. uploaded all items, sponsors & photos.

Fundraising/Fundraisers: Stefanie V.

- **Neufelds:** May 3-17 w/ pick-up on May 27 @ 3pm (*delivered to the school @ 2:30pm*)
- **Growing Smiles:** Orders open until April 26th @ 10pm. May 10th pick-up @ 3pm.
This date was chosen for those who wish to purchase plants/flowers for Mother's Day.
- **Krispe Kreme** raised \$330 raised for the Young Actors Project (YAP)
- **Pub Night:** Tomorrow at the Landing. The goal is to raise \$1000 for YAP.
- **Freezie Friday:** April 26th @ 3pm. \$2 each @ main entrance. Funds raised for YAP.

Hot Lunch: Stefanie V.

- Gluten-free treat items added: Lemon or Chocolate Chip Oatmeal, and Nanaimo Bars

Spring Fair Update: Jenna B.

- **Raffle tickets:** Will be sent home with students this Friday. All money collected, and ticket stubs, are to be returned to the school during the week of May 20-24th.
- **Raffle ticket info:** All students and teachers will receive instructions on selling tickets.
- **Volunteers:** Sign up has been slow. Tricia will put a call for volunteers in the Principal Report. PAC will add QR code to monthly email, instagram and PAC FB page.

PAC Donations: Stefanie V.

- \$572 chq given to Wendy for Grade 7 ceremony committee to use at their discretion.
- \$500 library donation chq given to Wendy for Ms. Mack to use at her discretion.

RBC Race for the Kids on Sunday, June 9th: Jenna B.

- Lead, for the second year, by Ms. Selles. It was an incredible event for all last year.
- Hawthorne students raised \$16,000 in support of their classmate(s) fighting cancer.

SLP Recap from April 4th info session with Patrick Klassen: Stefanie V.

- Program info: September 2024, 1-12 students max (currently 2) with 3 support staff.
- Behaviour based program for student with extreme regulation/behavioural challenges.
- Criteria to be considered: This does not look the same for all students. Assessed on an individual basis, once all other options at their home school have been exhausted.

Teacher Luncheon/Staff Appreciation: Wednesday, June 12th @ 12pm

- Looking for volunteers to help with set up/take down, decorating and food preparation.
- Tricia S. to speak to all and provide a list of dietary restrictions.

PAC AGM: Thursday, May 9th

- **Open for nomination:** Chair, Vice-Chair, Secretary, Treasurer and Member-at-large.
- Stefanie V. (Chair) and Jenna B. (Vice-Chair) are both running for re-election in their current interim roles. The call for nominations will go live next week.
- Call for Nominations will be put in monthly newsletter and on social media platforms.
- Childminders (on-site) will be available during the meeting.